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## BOOKING FORM 2019

Or simply book online at: [www.swanwickwritersschool.org.uk/pay-online](http://www.swanwickwritersschool.org.uk/pay-online)

**Please read the accompanying information and guidelines carefully before completing this form.**

<b>DELEGATE INFORMATION</b> <i>(where options are given, please circle, underline or highlight your choice)</i>													
<b>Name:</b>													
<b>Address:</b>													
	<b>Postcode:</b>												
<b>Telephone:</b>	<b>Email:</b>												
You must be at least <b>18 years old</b> to attend. Please tick the box to confirm that you will be 18 or over at the start of the Summer School. <input type="checkbox"/>	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Is this your <b>first year?</b></td> <td style="width: 15%; text-align: center;"><b>YES</b></td> <td style="width: 15%; text-align: center;"><b>NO</b></td> </tr> <tr> <td colspan="3">If <b>YES</b>, how did you hear about us?</td> </tr> <tr> <td>Advert (Where?)</td> <td colspan="2">Online Search (Search Engine?)</td> </tr> <tr> <td colspan="3">From a Friend (Name):</td> </tr> </table>	Is this your <b>first year?</b>	<b>YES</b>	<b>NO</b>	If <b>YES</b> , how did you hear about us?			Advert (Where?)	Online Search (Search Engine?)		From a Friend (Name):		
Is this your <b>first year?</b>	<b>YES</b>	<b>NO</b>											
If <b>YES</b> , how did you hear about us?													
Advert (Where?)	Online Search (Search Engine?)												
From a Friend (Name):													
Do you have a <b>medical condition?</b> <span style="float: right;"><b>YES</b> <b>NO</b></span> <b>If YES, please give full details</b> (add a separate sheet if necessary). <i>Medical conditions include, physical disability, cognitive or sensory impairment, mental health needs, long-term illness/condition or if you are in need of care and support.</i>													
<i>A limited number of specially adapted, wheelchair accessible rooms are available in Lakeside and Lakeside Plus. Please contact the Secretary for more details prior to your booking.</i>													
Please provide an <b>Emergency Contact</b> – name, landline and/or mobile number.													
If you require a <b>Special Diet</b> or have any food allergies, please give details, <i>e.g. Gluten Free, Vegan, Nut allergy, etc.</i>													
<b>FULL TIME ACCOMMODATION</b> <i>(prices are per person)</i>													
<a href="#"><b>Lakeside Plus En-suite Accommodation (6 nights)</b></a> <i>Rooms are on the ground and first floor, access via lift and stairs</i>	<b>£630</b> <b>£</b>												
<a href="#"><b>Lakeside En-suite Accommodation (6 nights)</b></a> <i>Access via lift and stairs to all three levels. Level access rooms available.</i>	<b>£585</b> <b>£</b>												
<a href="#"><b>Main House En-suite Accommodation (6 nights)</b></a> <i>Access via stairs only - Main house rooms are not suitable for the mobility impaired.</i>	<b>£585</b> <b>£</b>												
<a href="#"><b>Main House Economy Accommodation (6 nights)</b></a> <i>Access via stairs only – Main House rooms are not suitable for the mobility impaired.</i>	<b>£485</b> <b>£</b>												

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**PART-TIME ACCOMMODATION**

(\*from 1<sup>st</sup> June only & subject to room availability – see T&Cs)

**£135 per day (£90 Saturday from 4pm)** \*Rates are the same for all areas, from 9.00am on the day of arrival, up to and including breakfast the following morning.

**For part-time bookings, please contact the Treasurer (see below for contact details)**

**SHARING**

If you have arranged to **share** a room with a friend or partner, please state their name and preference for double or twin.

**DAY VISITOR**

**£95 per day (£50 on Saturday)** Includes all meals and events from 9.00am-11.00pm (4.00pm on Saturday)

Saturday      Sunday      Monday      Tuesday      Wednesday      Thursday

**£**

**ADDITIONAL PAYMENTS**

**1:1 Specialist Sessions @ £25 each** - please indicate your choice(s)

Simon Hall (Crime & Thriller Novels)      Tarja Moles (Non-Fiction Writing/Publication)  
 Bridget Holding (All Genres)      Ingrid Jendrzewski (Competition Entries & Flash Fiction)  
 Elizabeth Hopkinson (Short Stories)      Malcolm Chisholm (Self Publishing)  
 Della Galton (Short Stories)      Alison Chisholm (Poetry)      Steve Hartley (Children’s Stories)  
 Paul Dodgson (Radio/Theatre Plays & Prose Life Writing)      Fran Tracey (Short Stories)

**£**

**Return Coach Travel** between Derby Midland Station and The Hayes @ **£12.50** (non-refundable). 3.45pm from Derby Midland to The Hayes on Saturday 10<sup>th</sup> August, returning 9.15am on Friday 16<sup>th</sup> August.

**£**

**VOUCHERS:** If you are redeeming a Gift Voucher, please state the amount in the box, deduct from Total and add the voucher number **here**:

**-£**

**DONATIONS:** If you wish to add a donation, please indicate the purpose of your donation, i.e. Friends of Swanwick, general, etc., **here**:

**£**

**TOTAL COST**

**£**

**PAYMENT INFORMATION**

*Full payment by 30<sup>th</sup> June. Special instalment payment arrangements are at the Treasurer’s discretion.*

I wish to pay in **FULL** or in **2 / 3 / 4 / 5 INSTALMENTS** (please indicate which) by  
 Cheque      Bank Transfer      Standing Order

£ 1st	DATE	£ 2nd	DATE	£ 3rd	DATE	£ 4th	DATE	£ 5th	DATE
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Send **cheque instalments** together, dated as above and payable to **The Writers’ Summer School**. Confirmation will be by email unless you enclose an S.A.E. Post to: **Lesley Deschner, 103, Jean Armour Drive, Mauchline, Ayrshire, KA5 6DP**, or email: [treasurer@swanwickwritersschool.org.uk](mailto:treasurer@swanwickwritersschool.org.uk)

For **Bank Transfers** and **Standing Orders** please quote **YOUR NAME 2019** on all payments (please post or email booking form to Treasurer). Telephone 01290 552 248 (please leave a message).

A/C name: Writers Summer School, CAF Bank Ltd., Sort Code: 40-52-40, Account Number: 00026563.

I have read and agree the [Terms & Conditions](#)

Signature:

Date: