

A FIRST YEAR'S QUICK GUIDE TO SWANWICK

First Years' events

Come to the Chair's Welcome (17:15 Main Conference Hall) to hear useful information and see who's who.

After the Welcome, join the Committee, Swanwick Ambassadors and other new delegates in the Main Lounge for a pre-dinner drink and an opportunity to start making new friends.

At the first night dinner only, there are tables set aside for new delegates. These are hosted by Swanwick Ambassadors and Committee Members, who can answer any questions you have about the coming week. Meals are buffet style, with gluten-free, dairy-free and vegetarian options available.

Please come to the First Years' afternoon tea feedback session on Wednesday (15:20 in the Main Lounge) and tell us how you're finding the week.

Information and assistance

Stop a Swanwick Ambassador or Committee Member (wearing purple lanyards) if you need to know anything about the courses, events, room locations, etc.

The Hayes' Reception staff, will be happy to help with any issues that you have with your room or The Hayes' facilities. For any other matters, please come to the Swanwick Office (Board Room, 1st Floor, Main House).

The whiteboard in the dining room area has any notices and programme changes. These are also announced by the Vice Chair before Evening Speakers and Page To Stage.

Course etiquette

There's no need to sign up for any particular course or attend every session. We ask only that you arrive in good time for each session you do attend and are considerate of other delegates.

Dress code

There isn't one! Some delegates like to dress up for the Last Night but that's entirely optional as is Fancy Dress for the Fancy Dress evening on Wednesday – wear a costume, carry a prop/wear a hat or just come as you are, it's entirely up to you.

Taking part

All delegates are welcome to perform at Buskers' Night and the Prose and Poetry Open Mic sessions. Use the boxes in the Information Room to put your name forward for these events.

If you are interested in acting or directing, please come to the Page To Stage Briefing (Main Conference Hall, 16:00 Sunday).

As a Swanwick Delegate you are also a Member of The Writers' Summer School and your voice is important so do please come to the AGM (Thursday, Main Conference Hall, 16:00).

Have a great week!